

READINGTON TOWNSHIP BOARD OF EDUCATION

Holland Brook School
Regular Meeting 7:00 p.m.
April 16, 2024

AGENDA

Mission Statement: We empower members of our community to lead purposeful lives with integrity, to cultivate a spirit of discovery, and to embrace connections in our diverse, global society.

The Board of Education will be meeting in-person on Tuesday, April 16, 2024 at 7:00 p.m. If members of the public wish to attend the meeting virtually, meetings are streamed Live over Youtube via the following link:

https://www.youtube.com/channel/UC6Nqnrwk_J-sFlxSaFkuVaA/live

The agenda and all materials for the Board meeting appear on the Board web page.

I. CALL TO ORDER BY BOARD PRESIDENT – OPEN PUBLIC MEETINGS ACT

The meeting is being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action may be taken.

Roll Call:

Mrs. DePinto_____ Mrs. Fiore_____ Mrs. Mencer_____ Mr. Peach_____ Mrs. Podgorski_____
Mrs. Ryan_____ Mrs. Wolf_____ Dr. Cerciello_____ Vacancy_____

II. FLAG SALUTE

III. OATH OF OFFICE

- Board Secretary administers the Oath of Office to new Board Member, Paulo Lopes

IV. SUPERINTENDENT'S REPORT

- Student Recognitions:
 - Young Artist Showcase
 - NJAGC Distinguished Middle School Student of the Year
- QSAC Report Presentation

V. OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

In accordance with Local Finance Notice (LFN) 2020-21, public comments can be submitted before remote public meetings through electronic mail or by written letter. Please email the Board Secretary at jbohm@readington.k12.nj.us by 12:00 p.m. on the day of the board meeting. Comments shall be read aloud and addressed during the remote public meeting.

For members of the Readington Township School District Community who may be joining a Meeting for the first time or would like to provide comments tonight, we're sharing the Board Policy pertaining to public comments. Thank you in advance for sharing your thoughts as per the District's Policy. The Readington Board of Education operates through a committee structure. Committees discuss and vet all topics for Board action before they appear on the Board agenda for vote. The Board committees publicly report at our meeting about what they discussed prior to the Board vote, excluding any topics that are rendered confidential by law.

0167 PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

1. All statements shall be directed to the presiding officer. No participant may address or question Board members individually unless directed by the presiding officer.
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate; Web participants will type the information in as a preface to their comments.
3. If the Board of Education is webcasting the public meeting, the "chat" feature will be on during the public comment sessions only.
4. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard and time permits.
5. In order to provide sufficient opportunity for the public to be heard, a time limit of three minutes for each participant may be observed. Webcast participants making comments via chat may only enter one 256 character comment, excluding the announcement of his/her name and place of residence, unless the presiding officer asks for clarification or further information. The

President may, at his/her discretion, limit discussion on any topic. The portion of the meeting during which the public is invited shall be limited to sixty minutes.

6. The presiding officer may interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant. The presiding officer may take other steps, including but not limited to adjourning the meeting or waiving any of the rules of the Residents' Forum, to respond to a lack of public decorum, or to otherwise protect privacy or the efficient completion of the Board's business.

VI. CORRESPONDENCE

- Email B.C. - New Board Member
- Email S.H. - BOE Vacancy
- Email D.R. Board Vacancy Vote
- Email M.W. - Vacancy Vote

VII. BOARD ACTION

A. APPROVAL OF ADMINISTRATIVE REPORTS

1. Motion to adopt 1.01
Motion _____ 2nd _____
- 1.01 Motion to approve Enrollment and Drill Reports March 2024.
(Attachment 1.01)

Roll Call:

Mrs. DePinto _____ Mrs. Fiore _____ Mr. Lopes _____ Mrs. Mencer _____ Mr. Peach _____
Mrs. Podgorski _____ Mrs. Ryan _____ Mrs. Wolf _____ Dr. Cerciello _____

B. APPROVAL OF MINUTES

2. Motion to adopt 2.01 - 2.02
Motion _____ 2nd _____
- 2.01 Motion to approve the Meeting Minutes March 12, 2024.
- 2.02 Motion to approve the Executive Session Meeting Minutes March 12, 2024.

Roll Call:

Mrs. DePinto _____ Mrs. Fiore _____ Mr. Lopes _____ Mrs. Mencer _____ Mr. Peach _____
Mrs. Podgorski _____ Mrs. Ryan _____ Mrs. Wolf _____ Dr. Cerciello _____

C. FINANCE/FACILITIES

Committee Report:

3. Motion to adopt 3.01 - 3.13
Motion _____ 2nd _____
- 3.01 Motion to approve the **Bill List** for the period from **March 14, 2024 through April 17, 2024** for a total amount of **\$5,442,614.53**.
(Attachment 3.01)
- 3.02 Motion to approve **District Travel Schedule April 16, 2024** for a total amount of **\$1,476.02**.
(Attachment 3.02)
- 3.03 Motion to ratify and approve **Payroll and Agency** for the month of **March 2024** for a total amount of **\$3,062,370.05**.
(Attachment 3.03)
- 3.04 Motion to ratify and approve the following **Account Transfers for March 1, 2024 through March 31, 2024**.
(Attachment 3.04-3.04a)
- 3.05 Motion to ratify and approve the **Student Activities Account for March 1, 2024 through March 31, 2024**.
(Attachment 3.05)

- 3.06 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS March 31, 2024 Pursuant to N.J.A.C.6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of March 31, 2024 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Jason M. Bohm, Board Secretary

Pursuant to N.J.A.C. 6A:23A-16.10(c)3 and 4, we certify that as of March 31, 2024 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending March 31, 2024.

- 3.07 Motion to accept the Cooperative Pricing System Agreement for participation in the Educational Cooperative Pricing System between Readington Township Board of Education and the Educational Services Commission of Morris County at an annual rate of \$250.00.
(Attachment 3.07)
- 3.08 Motion to approve the YMCA School Age Child Care Program for the 2024-2025 and 2025-2026 school years.
(Attachment 3.08)
- 3.09 Motion to accept and award the ePlus Technology Inc. under state contract #NJ-Cisco NVP AR3227, as the winning bid in the amount of \$200,025.02 for hardware, engineering and installation of 30 CISCO MERAKI C9300 48-PORT POE network switches, to replace 30 existing end-of-life network switches in conformity with the federal e-rate protocols per 40% of funds shall be reimbursed through e-rate category 2 federal funding to the district.
(Attachment 3.09)
- 3.10 Motion to award Pravco, Inc., under Bergen County Co-Op Bid#BC-BBID-22-40 Master Service Contract #11-BeCCP for Readington Middle School Roof Replacement Project at a cost of \$694,500.00 for the 2024-2025 school year
- 3.11 Motion to award Murray Construction/Paving and Concrete LLC, under state contract #EXCNJ 20/21-03, for the Readington Middle School Main Office Renovation Project at a cost of \$1,799,264.55 for the 2024-2025 school year.
- 3.12 Motion to approve Wireless Communications and Electronics, state contract #20-TELE-00910, NIGP Code 920-37, to install security enhancements district wide at a cost of \$403,056.00 for the 2024-2025 school year.
- 3.13 Motion to approve contracts with the following private providers for preschool expansion for the 2024-2025 school year:
- Berry Patch Learning Center
 - Global Pioneer Academy
 - Stanton Learning Center
 - Whitehouse Prep

Roll Call:

Mrs. DePinto _____ Mrs. Fiore _____ Mr. Lopes _____ Mrs. Mencer _____ Mr. Peach _____
Mrs. Podgorski _____ Mrs. Ryan _____ Mrs. Wolf _____ Dr. Cerciello _____

**D. EDUCATION/TECHNOLOGY
Committee Report:**

4. Motion to adopt 4.01 - 4.02
Motion _____ 2nd _____

4.01 Motion to approve the Teacher’s College, Columbia University/Advancing Literacy Consultants in the amount of \$4,000.00 for Grades K-2 Foundational Reading Training on September 3, 2024.

4.02 Motion to adopt the following fundraisers for the 2023-2024 school year:

SCHOOL	FUNDRAISER	RECIPIENT
Readington Middle School	FPAC T-shirt Sale	FPAC
Readington Middle School	Spring Concert Snacks and Flower Sale	FPAC

Roll Call:

Mrs. DePinto_____ Mrs. Fiore_____ Mr. Lopes_____ Mrs. Mencer_____ Mr. Peach_____ Mrs. Podgorski_____ Mrs. Ryan_____ Mrs. Wolf_____ Dr. Cerciello_____

**E. PERSONNEL
Committee Report:**

5. Motion to adopt 5.01 - 5.16

Motion_____ 2nd_____

5.01 Motion to accept the Superintendent’s recommendation and approve the following appointment:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Alexander Bors	Teacher/PE/Health (TBS) 20-03-D2/agn	\$58,080.00 BA Step 1-2 (1) (prorated)	04/18/2024 - 06/30/2024
Janet Schierloh Howard	LTS Teacher/PE/Health (RMS) 20-01-D2/agj	\$77,155.00 MA Step 15 per diem rate (prorated)	05/20/2024 - 06/30/2024
April Ambio	LTS Teacher/Special Education (TBS) 20-03-D2/asm	Sub rate for the first 20 days, \$77,490.00 MA+30 Step 13-14 per diem rate thereafter (prorated)	04/22/2024 - 06/30/2024
Michele Valian	Bus Driver (Transportation) 80-06-D6/ann	\$29.75/hr. Step 9	04/17/2024 - 06/30/2024

5.02 Motion to ratify and accept the Superintendent’s recommendation and approve the following appointment:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Paula Obenauer	PT Aide/Special Education (RMS) 0-01-D3/awv	\$25.16/hr. 4.66 hrs./day Aide C Step 17	03/18/2024 - 06/30/2024
Anne Rieche	LTS Teacher/Autism (HBS) 20-02-D2/aye	\$60,685 BA Step 7 (prorated)	03/15/2024 - 06/30/2024

5.03 Motion to amend motion 5.03 from the February 20, 2024 agenda and ratify and accept the Superintendent’s recommendation and approve the following appointments:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Lily Santo	LTS Teacher/Art (HBS) 20-02-D2/axv	Sub rate for the first 20 days, \$58,080.00 BA Step 1 per diem rate thereafter	02/12/2024 - 06/30/2024

- 5.04 Motion to accept the Superintendent's recommendation and ratify the following Substitute Teacher/Aide/Nurse/Bus Driver paid at the applicable substitute rates, in the Readington Township District, pending satisfactory completion of employment requirements:

NAME	POSITION
Karen Richards	Substitute Nurse

- 5.05 Motion to ratify and accept the Superintendent's recommendation and approve extended other leave for staff member #6851 for the period 12/05/2023 - 04/20/2024.
- 5.06 Motion to ratify and accept the Superintendent's recommendation and approve extended other leave for staff member #5042 for the period 04/15/2024 - 06/21/2024.
- 5.07 Motion to ratify and accept the Superintendent's recommendation and approve special skills stipend of \$1,000.00 (prorated) for Alexandra Magliaro who will be assigned to provide extraordinary services as defined by the RTEA agreement set forth in an IEP for the 2023-2024 school year, effective April 8, 2024.
- 5.08 Motion to accept the following resolution:

WHEREAS, the Readington Township Board of Education (hereinafter referred to as the "Board") and the Readington Township Administrators' Association (hereinafter referred to as "RTAA") have negotiated a successor collective negotiations agreement (hereinafter referred to as the "CNA") effective July 1, 2024 through June 30, 2027; and

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves of the terms of the CNA effective July 1, 2024 through June 30, 2027, which is attached to this Resolution and made a part hereof, including the 2024-2025 school year revised salaries; and

BE IT FURTHER RESOLVED that the Board hereby authorizes Board President and the Business Administrator/Board Secretary to execute, on behalf of the Board, the CNA by and between the Board and the RTAA.
(Attachment 5.08)

- 5.09 Motion to amend the March 12, 2024, board motion 5.11 for the following staff members and accept their stipend payment for the preparation of the Sheltered English Instruction (SEI) training on the March 15, 2024 In-Service Day:

NAME	SESSION	PREP STIPEND
Lora Petersen	Sheltered English Instruction Training	\$360.00
Allison Lovering	Sheltered English Instruction Training	\$360.00

- 5.10 Motion to ratify and approve Jennifer Rourke's increase in hours from 25 hours per week to 29.75 hours per week, due to a new student with Wilson Language Reading in their IEP, effective March 25, 2024 at the contractual rate.
- 5.11 Motion to ratify and approve Nancy Kelly to provide nursing services for student #843631 to participate in extracurricular activities during the months of March and April, not to exceed 21 hours, at her hourly rate.
- 5.12 Motion to ratify and approve Jill Komosinski to provide nursing services for student #843631, to participate in extracurricular activities during the month of April, not to exceed 6 hours, at her hourly rate.

5.13 Motion to ratify and accept the Superintendent's recommendation and approve the additional staff members that participated in the Readington Township School District Parent Academy Night on March 20, 2024 at the contractual rate:

NAME	SESSION
Leslie Martinez	Seeds-To-Salad Program
Betsy Freeman	Hands-On-Inquiry: The Global Goals Game - Climate Change Edition
Betsy Freeman	Hands-On-Inquiry: Relax and Grow Your Own Fresh Food Indoors Too!

5.14 Motion to accept the Superintendent's recommendation and approve the following retirements with appreciation for their years of service:

NAME	POSITION	EFFECTIVE DATE
Elise Spring Zuegner-LaFevre	Teacher/Language Arts (RMS) 20-01-D2/aet	June 30, 2024
Mary McGivney	Teacher/Special Education (RMS) 20-01-D2/aid	June 30, 2024
Annette Dambach	Aide/Kindergarten (TBS) 30-03-D3/azd	April 24, 2024

5.15 Motion to accept the Superintendent's recommendation and approve the following resignations:

NAME	POSITION	EFFECTIVE DATE
Maureen Woerner	LTS Teacher/Special Education (RMS) 20-01-D2/ahu	May 31, 2024
Melissa Nehlsen	Teacher/Autism (HBS) 20-02-D2/aye	June 10, 2024
Courtney D'Onofrio	Teacher/Speech (RMS) 20-01-D2/akg	June 30, 2024

5.16 Motion to approve the following mentor for the 2023-2024 school year:

NEW STAFF MEMBER	SCHOOL	POSITION	MENTOR
Michele Adamitis	RMS	LTS-Science Teacher	Kevin Sanders
Lily Santo	HBS	LTS-Art Teacher	Linda Kovacs
Andrea Decampos	TBS	LTS-Kindergarten Teacher	Kaitlyn Jones
Alexander Bors	TBS	PE/Health Teacher	Tiffany Barca

Roll Call:

Mrs. DePinto_____ Mrs. Fiore_____ Mr. Lopes_____ Mrs. Mencer_____ Mr. Peach_____
Mrs. Podgorski_____ Mrs. Ryan_____ Mrs. Wolf_____ Dr. Cerciello_____

F. COMMUNICATION
Committee Report:

6. Motion to adopt 6.01 - 6.02
Motion_____ 2nd_____

6.01 Motion to accept the Superintendent’s recommendation and approve the following policies for second reading:
(Attachment 6.01)

- Policy 2423 - Bilingual Education
- Policy 2431.4 - Prevention and Treatment of Sports-Related Concussions and Head Injuries

6.02 Motion to accept the Superintendent’s recommendation and approve the following policies for first reading:
(Attachment 6.02)

- Policy 1140 - Educational Equity Policies/Affirmative Action
- Policy 1523 - Comprehensive Equity Plan
- Policy 1550 - Equal Employment/Anti-Discrimination Practices
- Policy 2411 - Guidance Counseling
- Policy 3211 - Code of Ethics
- Policy 5750 - Equitable Educational Opportunity

Roll Call:

Mrs. DePinto_____ Mrs. Fiore_____ Mr. Lopes_____ Mrs. Mencer_____ Mr. Peach_____
Mrs. Podgorski_____ Mrs. Ryan_____ Mrs. Wolf_____ Dr. Cerciello_____

VIII. UNFINISHED BUSINESS

- Board Self Evaluation

IX. NEW BUSINESS FROM BOARD

X. OPEN TO THE PUBLIC

XI. ADJOURNMENT

Motion to adjourn at:

Motion_____ 2nd_____

Roll Call:

Mrs. DePinto_____ Mrs. Fiore_____ Mr. Lopes_____ Mrs. Mencer_____ Mr. Peach_____
Mrs. Podgorski_____ Mrs. Ryan_____ Mrs. Wolf_____ Dr. Cerciello_____